

King City Joint Union HSD Minutes

**Regular Board Meeting
September 08, 2010
Wednesday, 05:30 PM
Greenfield High School Library
225 S. El Camino Real
Greenfield, CA 93927**

Created September 02, 2011 at 09:37 AM

1. OPEN SESSION 5:25 PM

Section Minutes:

Brent Green called the meeting to order at 5:25 PM. There were not any comments from the public. The Board adjourned to closed session.

Members present: Raul Rodriguez, Brent Green, Debra McAlahney-Dodson.

Excused Absence: Rita Tavernetti and Mike Foster

2. CLOSED SESSION 5:30 PM

Section Minutes:

The meeting recessed to closed session at 5:29 PM.

3. RETURN TO OPEN SESSION 6:30 PM

4. CALL TO ORDER

Section Minutes:

Brent Green called the meeting to order at 6:32 PM.

5. FLAG SALUTE

Section Minutes:

Brent Green led in the flag salute.

6. REPORT OF CLOSED SESSION ACTION

Section Minutes:

Brent Green said there was nothing to report from closed session.

7. APPROVAL OF AGENDA

Section Minutes:

Dr. Bernard approved the agenda.

8. PUBLIC COMMENT

Section Minutes:

Jennifer Beach said she would like to go on record to indicate she is disappointed with the decision to overload the classes anticipating students will not show up. She has a support class with 41 students. She originally had 42 students enrolled and only 1 student did not show up. Her geometry class also has 35 students. She feels this was a bad decision to assume students would not show up. She understands the district does not want to hire more teachers than are necessary, but is disappointed in packing the classes.

a.

9. REPORT FROM STATE ADMINISTRATOR

Section Minutes:

Dr. Bernard said we are closely looking at the class sizes. The numbers are also being verified through Aeries. Dr. Moirao will be working with administration on adjustments.

We did have a successful opening although the enrollment is a little lower than anticipated. The AVID program will be available at both Greenfield and King City High Schools this year. The program explores ways for students to get excited about going on to college after high school.

Dr. Bernard acknowledged Debbie Benson for her leadership in the Ag Program.

The American sign language class is being offered at each school. It is exciting to see students engaged in what they have learned in class while they are out on campus.

With the new teachers contract a new evaluation process has been implemented. We are now aligned with the state and most districts.

Dr. Bernard said Angel Torrez is in the new position as Truancy Specialist. He is working with the Assistant District Attorney. He is contacting parents of students who are not attending school to verify if the family is still living in the county, and if so, assuring their children attend school. If the students are not, then a truancy meeting takes place with the District Attorney. Our goal is to have all students attending school. This seems to be a very effective program.

The FCMAT team will be visiting the district at the end of September and the first week in October. They will be evaluating the district in 5 areas: Facilities, Human Resources, Governance/Community Relations, Fiscal Accountability, and most importantly Student Achievement. As the scores increase the board will be assuming more control.

Information has been received from the state on student scores. The scoring is made on the district as well as how the District compares to the state. The information is currently embargoed by the state and the publication of the results have been delayed until at least September 13. Dr. Bernard said he has seen the scores and King City High School has broke the 700 barrier and Greenfield High School has improved by 50 points. We are very pleased with how the district and high schools have improved. We cannot publically discuss the scores until the embargo is lifted. There have been questions on why the scores had increased. Parents, student, and administration have been asked this question and the consensus is the students took the testing seriously because the results would affect the electives which would be offered this school year. We need to get behind the students to encourage them to increase the scores even more.

Dr. Bernard said we have a new Food and Nutrition Service Program (FANS) as a result of the recommendation from the FCMAT review last year. Our food service program has been supported by the elementary district. The program serves breakfast and lunch. Dr. Bernard said he would like to acknowledge Linda Grundhoffer for reviewing all of the students free and reduced lunch applications. He added there is a lot to be pleased about. He said he wanted to acknowledge the new administrative staff, it has been a challenging start up and now we can reflect on the issues.

10. BOARD MEMBER COMMENTS

Section Minutes:

Debra McAlahney-Dodson felt Ms. Beach's issue about her class size needs to be addressed and feels she needs the support in her class. There should not be large numbers of students in the classroom.

Dr. Bernard added the student numbers are being reviewed now.

Raul Rodriguez said he has a question about the Aeries program. At a previous board meeting it was mentioned there would be a parent portal so they could go on line to review their children's work.

Dr. Bernard said this is a two part process. The parent needs to complete the release form and attend an orientation on how to access the information. Jim Goddard, principal at Greenfield High School, said this information was in the parent packet. He said it could also be addressed at their open house which is tomorrow night. The parent portal is part of the district website. The question was asked if the links have been tested. Dr. Bernard responded yes. Debra McAlahney-Dodson said she has checked some of the protals and they did not work. Dr. Bernard said he will check with Cristina Jimenez. Raul Rodriguez inquired how the web sites are maintained at each school. Mr. Goddard responded Tobias Lopez and his math club is developing and maintaining the Greenfield High School website. There is not a person assigned at King City High School for this year to maintain their website. Dr. Bernard said he will be discussing this with Bruce Corbett.

11. EMPLOYEE ORGANIZATIONS

Section Minutes:

There were not any comments from the employee organizations.

12. CONSENT AGENDA

a. Approval of Minutes: August 11, 2010, August 31, 2010, and September 1, 2010

b. Approval of Personnel Report Dated September 8, 2010

c. Approval of Agreement Between FCMAT and the King City Joint Union High School District

d. Approval of the King City FFA 2010-11 Calendar of Events

e. Approval of Agreement Between Judith Pogue and the KCJUHS

f. Approval of the Migrant Service Agreement with the KCJUHS

g. Approval for the King City High School Cheerleader to Attend Competitions

Minutes:

Brent Green said he had a note the FFA officers would like to give a brief presentation. Item D will be removed for further comment.

Dr. Bernard approved all of the items under the consent agenda except for Item D for further discussion.

13. CONSENT ITEMS REMOVED FOR COMMENTS/QUESTIONS

Section Minutes:

KCHS FFA officers introduced themselves: Marisela Cuevas, President; Savannah Hoss, 2nd Vice President; Christine Speyerer, Juan Carlos Serrato, Secretary, Student Advisor; Sydney Torres, Chaplain; Librado Bravo, Sentinel; and Rowand Lund, Historian.

Last year was one of their most successful years. They ranked 14th from a total of 340 schools,

received 23 proficiency awards which was the highest in the region. They have raised \$1,000 toward a scholarship.

At this year's retreat they set goals and established a calendar of events for the current school year for which they are requesting approval. Thirty-one of the recent graduates had been enrolled in the FFA program for all 4 years they were in high school.

The officers distributed their program of work to the Board. They have set goals, established a mission statement, promote active involvement, increase attendance, and increase awareness of the FFA program. They publish a bi-monthly newsletter and serve in all areas to assist the community.

Brent Green said he noticed on the calendar of events they are participating in the destruction derby. He asked what they will be doing. The response was they would be helping on setting up and assisting in the food court, not participating in the destruction derby. Raul Rodriguez asked how many members are in the organization now, the response was about 230. The membership last year was 350.

Dr. Bernard approval the FFA 2010-11 calendar of events.

14. INFORMATION ITEMS

a. BP 4111, 4211, 4311 - Recruitment and Selection (First Reading)

Minutes:

Dr. Bernard said this policy is being presented to the Board as a first reading. The second reading will be presented at the October board meeting.

15. ACTION ITEMS

a. Adoption of the Recalculated 2009-10 and Resolution #03:10/11 the 2010-11 "Gann" Limit

Minutes:

Linda Grundhoffer said every agency has to file this each year in the state. We are well under the limit because of the tax base.

Dr. Bernard approved Resolution #03:10/11.

b. Approval of the 2009-10 Unaudited Actuals

Minutes:

Linda Grundhoff said the unaudited actuals came out just a little better than the adopted budget in June. It has a positive balance, but there still is not a reserve.

She said there are a few points to keep in mind. After this year the Tier III fund will be going back to restricted funds. Right now we are using those funds for unrestricted purposes.

Ms. Grundhoffer said she would recommend if there is any extra money to move it into a special fund to establish the 3% reserve.

Brent Green asked if she would please restate her statement. She said it would be her recommendation to move any extra money from the general fund and designate it to the special

reserve for economic uncertainty . This can be done in small amounts to eventually have the required 3% reserve. It would be her recommendation to move the money only when it is available.

Brent Green asked if this money would be borrowed from the state. Ms. Grundhoffer responded no.

Ms. Grundhoffer said all of the funds have a positive balance. They are still working on incorporating all of the changes which have occurred over the summer and the changes from the state. She said there will be a new updated budget soon.

Brent Green asked if the money from Tier III is being used on the unrestricted side now. The response was we have been able to use the money on both the restricted and unrestricted side for this year.

This money will need to be used this year, if the money is not used then the state will not give us the money for the program next year. An example of this is Adult Education, we are anticipating implementing the program for the 2011-12 school year, because if we don't then we will not receive the money for the program the following year.

Ms. Grundhoffer said the legislation ends in the 2012-13 school year for the Tier III unrestricted money.

Brent Green said he understands the reason the district eliminated the Adult Education program was because it was a drain on the General Fund.

Dr. Bernard said that was not the case, we could sweep that money and use it for other purposes. We may have to put the program in place next year in order to receive the funding for the program when the Tier III ends.

Brent Green said he understood we have only borrowed 5 million dollars. He asked how can we tell when we need more. Ms. Grundhoffer said so far she has budgeted for 4.5 million. Because of the district's situation we have received deferrals by the state which other districts have not received.

Mr. Green asked when the audit would be taking place. Ms. Grundhoffer said it would most likely be in October. Mr. Green asked if VTD was still the firm who would be doing the audit. Ms. Grundhoffer responded yes, but they would be following the guidelines from the State Controllers Office when they perform the audit.

Dr. Bernard approved the 2009-10 unaudited actuals.

c. Board Policies (Second Reading)

Minutes:

Dr. Bernard reviewed the listing of the board policies which are being presented as second readings.

Debra McAlahney-Dodson said she would like to address Board Policy 1100 which refers to Communication with the Public. She said this is an area we have discussed frequently. In the policy there is mention of a comprehensive communication plan. Dr. Bernard said they are working with a person to develop a communication plan for the district. It is anticipated to have the agreement finalized within a week or so. This will address the community needs as well as the districts'.

Debra McAlahney-Dodson said she would like to address the first paragraph of BP 1100 (b) where it refers to the designee and response to requests from parents/guardians and public. She asked how this would be handled.

Dr. Bernard said administration would be responsible to ensure staff address any issues to parents and the public. Ms. McAlahney-Dodson asked if this would be part of an employees evaluation.

Dr. Bernard responded it is part of their job. If someone asks for assistance it is the expectation the person would be guided to the proper person.

Debra McAlahney-Dodson said as a parent, customer service has not always been the utmost importance. Her concern as a parent is if a parent is not assertive they may walk away and felt we are not really there to serve them.

Brent Green asked for a matter of clarification to AR 3513 under the heading of issuing keys. The response was the site principals are responsible for the issuance of keys. The question was made of the Athletic Director and the issuance of keys. Mr. Green asked about the Athletic Director issuing keys to coaches during the off season so the students could continue to enhance themselves during the off season. He said, for example, could a key be issued for the day or if a custodian could let them in to use the gym.

Dr. Bernard said there are several ways the keys could be administered. It is not necessary to have a key 7 days a week 24 hours a day. The site principal will make that decision. If there is a non-teacher such as a coach, they could go through the Maintenance Department, who makes that decision. Dr. Bernard said if they are being paid by the district as a coach, they would then go through the site principal.

Dr. Bernard approved second reading of the board policies.

d. Approval of Resolution 02:10/11 Food Service Bank Account

Minutes:

Dr. Bernard said this resolution is designed to set up a bank account with the FANS Dept. We need to keep track of their books.

Brent Green asked if this will be used for daily deposits and then moved into the fund and questioned the minimum balance. Ms. Grundhoffer said the starting balance is \$2,000, that would be the amount left in the account.

Dr. Bernard approved Resolution 02:10/11 Food Service Bank Account.

e. BB 9270 Conflict of Interest (Second Reading)

Minutes:

Dr. Bernard said this policy is being reviewed at the request of MCOE. This policy needs to be reviewed bi-annually.

Raul Rodriguez asked if a board member could run for a city council position.

Dr. Bernard said this policy is more for incompatible activities. For example, a teacher in the same district could not run for a board position in the district they are employed, but they could run for a position in another district.

Dr. Bernard approved BB 9270 Conflict of Interest.

16. SCHOOL REPORTS/UPDATES

Section Minutes:

Greenfield High School

Jim Goddard said they had a good start up and an interesting beginning. The master schedule is still being adjusted. They are looking at the strong emphasis of English Language Learners as well as those students who need the AP classes.

There was a class meeting today in which he met with the students and reviewed the student handbook. The website has been improved to make it more user friendly. Tobias Lopez, a math teacher and the students in his Math Club maintains their website, which is of no cost to the district. The normal cost to have a website maintained is \$10,000. He said he felt communication is very important and the system should be user friendly.

Mr. Goddard said he wants to implement Student of the Month. It could be issued for academics, citizenship, improvement, and attendance. Greenfield High School is a beautiful campus but needs attention. He said there will be work on the roses.

Debra McAlahney-Dodson said she was glad to hear the campus would be getting attention. She asked if the website was up and running. The response was yes. Mr. Goddard did say there is a 2005 website running which they are trying to get rid of. He said they are looking at having their own domain.

Debra McAlahney-Dodson asked if there would be a recognition for the anticipated increased student scores. Mr. Goddard said there has been discussion. They have discussed some incentives. There is no formal plan at this time.

Dr. Bernard said there will be a district press release. Dr. Bernard suggested the leadership class at the sites can do something.

Raul Rodriguez said he would like to donate 21 trees for the 21 empty spots on the Greenfield High School campus.

Janet Sanchez-Matos apologized for not having a student board member. Last spring a decision was made by the previous administration to not hold elections for officers. Class officers were campaigning this week. There will be an announcement of the elected officers tomorrow.

All of the student who are in the leadership class attended the Josten Annual Leadership Conference.

She invited the Board members to their first Friday night football game this week.

South Monterey County Charter Independent Program

Janet Sanchez-Matos said the program has taken off. It is far more successful than anticipated. Currently there are 107 students enrolled. They started with 2 teachers and are now up to 3 and are anticipating another teacher being hired. Their collaboration time will be on Friday. They will be working on getting their WASC accreditation. There will be an online course for students.

King City High School

Bruce Corbett said there has been a unique remodeling of food service. Things started out rough but are now a lot better. He did meet with the leadership class regarding donating the healthy food such as apples and oranges which are left over after lunch to the local food bank.

He continues to do outreach. He met with Brad Smith, who is the principal of the King City Arts Charter School, to discuss a program for their older students for community service. There are teachers who are willing to help in the performing arts at the high school and the feeder schools.

He said they are pleased with the dress code and student conduct, the hard work last spring has paid off.

Debra McAlahney-Dodson congratulated Mr. Corbett on the increased test scores. She asked what type of recognition was planned. He said during the spring they are planning a picnic and to have a fun day for those students who had higher test scores. She said it would be nice to have the recognition now. Mr. Corbett said there is discussion of issuing a STAR card for those students who improved. A committee is exploring this and other ideas.

Debra McAlahney-Dodson said there have been issues with scheduling. Mr. Corbett said things have settled down, they have made some adjustments and things are better. They wanted to make sure the students are placed at the appropriate level.

Candy Butler

Larry Mendez said they are looking at course offerings and offering more electives such as health, career, and vocational type of program, and additional fine arts. He is working with the teachers and reviewing current courses. They are looking at the WASC accreditation process. They are also looking at Ozone for students to obtain additional units.

He said there were concerns about the students being on the same campus from two different communities. They seem to be getting along very well. The focus is on learning. They are also addressing the needs of the seniors. They have not had any dress code issues.

Debra McAlahney-Dodson said as a parent she wanted to acknowledge Mr. Mendez for his responsiveness to her questions. Brent Green asked what the time line was for WASC accreditation. Janet Sanchez-Matos said they are anticipating the review team to come in March. They are preparing to submit the material to them in February.

South Monterey County Charter Independent Study

Janet Sanchez-Matos said the program is growing. Debra McAlahney-Dodson said it is obviously this has hit a need in the community.

17. SIGNING OF PAPERS

Section Minutes:

Dr. Bernard signed appropriate papers.

18. FUTURE AGENDA ITEMS/MEETING DATES

a.

19. ADJOURNMENT (TO CLOSED SESSION, if required)

Section Minutes:

The meeting was adjourned at 7:53 P.M.